

CSSG AGM Minutes 6/10/21

Welcome, Introductions and Apologies (AM)

Present: Ange McManus, Carla Pattinson, Rachel Lowthian, Dawn Medd, Lindsey Gillett, Jenny Glassford, Kerry Taylor, Ruth Evans.

Apologies Jonathan Harvey, Charlotte Pott, Penny Williamson, Diane Duguid, Lynsey Taylor

Minutes of Previous Meeting (AM) approved

Trustees annual report (AP) received and approved

Chair's report – see appended document

Accounts from previous financial year (CP)

See appended document and in summary: limited transactions due to COVID.

Income – the only fundraiser in the last financial year was the recipe books with a profit of £126.20. Easy fundraising & Amazon Smile generated income of £372.76. Total income £892.43

Expenditure – Christmas costs were £355.11 plus further £518.75 for Halloween prizes, thank you gifts for members standing down, paying for recipe books, lottery license and insurance giving a total expenditure of £873.86.

As of 31/3/21 the bank balance was £4,316.16, the total profit for this year was £18.57.

Closure of CCLA deposit fund account & 100 club number account (AM)

There was agreement to close the CSSG CCLA deposit fund account with the remaining funds to be released into the nominated account (value tbc as we have not had a statement since 2019).

Approval to close 100 club number account and move funds into school account.

Election of committee members/trustees (AM)

Chair – Ange McManus (nominated LG, seconded RE)

Treasurer – Carla Pattinson (nominated JG, seconded RE)

Secretary – Rachel Lowthian (nominated DM, seconded KT).

Carla Pattinson will be stepping down as Treasurer at the end of this year, she will be replaced by Lynsey Taylor.

Ange McManus would also like to step down as Chair at the end of next year and volunteers for this position were requested with no one forthcoming at this time.

Amendments to constitution (RL)

It was agreed that CSSG would update its constitution to reflect the Model Constitution issued by PTA UK in June 2016. There are no changes to the charitable purpose or objects.

Next Meeting (AM) Thursday 6th October 2022

Any Other Business (All)

Vote of thanks for Ange, Carla and Rachel and all of their work over the past 12 months.